

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: August 16, 2016

**\* PERSONNEL ACTION CODE:**

A - Appointment  
T - Transfer  
P - Promotion  
D - Demotion

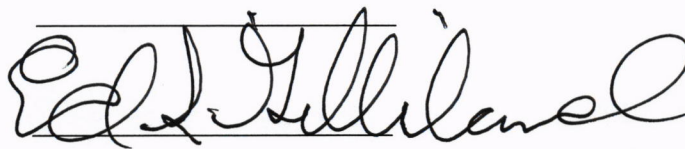
R - Reclassification  
E - End of Probation  
S - Separation  
O - Other

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Paulsen, Tyler	Secondary Roads	8-05-16	Temporary Summer Laborer			S	End of Temporary Work.
Lenz, Michael	County Sheriff	9-02-16	Sheriff Deputy	\$26.04/hr	16%=\$3.64/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 2 to Class 1.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:



The above and foregoing  
having been submitted  
is disposed of as follows:

AUG 16 2016

VOTE

OK		NO	_____
OK		NO	_____
OK		NO	_____
OK		NO	_____
OK		NO	_____

**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County  
**FROM:** Ed Gilliland, Human Resources Director  
**SUBJECT:** Memorandum of Personnel Transactions  
**DATE:** August 16, 2016

For the August 16, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Secondary Roads Temporary Summer Laborer, End of Temporary Work.
- 2) County Sheriff Deputy, from Class 2 to Class 1.

A handwritten signature in black ink, appearing to read 'Ed G', is located to the right of the list items.

Thank you